



2021 WGC Members' Choice Award FAQs

1. How is this award different than the annual grants awarded by the Women's Giving Circle?

This award is separate from the “regular” grants and is member-nominated and will only have one recipient. All nominations will be prepared and submitted by WGC members. All WGC members will have the opportunity to vote on the final selection. The recipient will receive the award during a different timeframe than our current grant cycle.

2. How much is the award?

For 2021, \$4,639.50 is available. The funds come from the WGC endowed fund held by the Community Foundation of Harford County. The award amount is determined by the distribution plan for the year established by the Community Foundation.

3. Who can nominate an organization for this award?

Any current WGC member may make a nomination. Members can collaborate with another WGC member to nominate an organization as a group nomination.

4. What are the qualifications for nominated organizations?

- a. The organization must be a 501(c)(3) nonprofit serving women, children and families in Harford County OR have a component/specific project which serves women, children and families in Harford County; AND,
- b. The organization must have total revenue of \$1,000,000 or less.

5. Where can I confirm my nominated nonprofit is a 501(c)(3) organization?

Go to GuideStar at: <https://www.guidestar.org> and using the information below, log-in and you can verify an organization's status.

Log-in: wgcmemberschoice@gmail.com

Password: Members2020+

6. If the organization has previously received a grant from WGC, is it still eligible to be nominated?

Yes, this is a special award separate from the standard grant cycle. Any qualified organization is eligible to be nominated by a WGC member for this award regardless of whether they have received a grant from WGC in the past.

7. Can the same organization be nominated for this Members' Choice Award more than one year?

Yes, any qualified organization can be nominated.

8. Can I engage the nominated organization to assist with information I would like to gather for the nomination?

For this award, we are requesting that members **NOT** engage the nominated nonprofit. This is a member-driven nomination and we would like the process to stay internal within WGC until the award is announced.

9. What is required for a complete nomination?

Completion of a short application consisting of 5 questions and the total revenue of the nominated organization. You can access the nomination form [here](#).

10. Where can the total revenue for a 501(c)(3) organization be found?

Using the information in #5 above, in GuideStar, review line 12 of the nonprofit's most recent Form 990.

11. What is the due date for the nomination?

Member nominations are due by **October 20, 2021 and must be submitted online**. You can access the nomination form [here](#).

12. Explain the voting process for this award.

The process is as follows:

- a. The Members Choice Award (MCA) Committee will receive all nominations and confirm all required information is received and complete.
- b. The MCA Committee will review nominations and recommend a maximum of 5 finalists.

- c. Nominators of the finalists will participate in a videoconference with the MCA Committee to discuss the nominated organization. The MCA Committee will host the videoconference.
- d. The MCA Committee will prepare a compilation video of the nominators' presentations. WGC members will have the opportunity to view the video nominations of each finalist (maximum of 5) and vote electronically.

13. How do I prepare for the video if my nomination is one of the finalists?

The video will be a conversation between you and the MCA Committee. Just tell us about your nominated nonprofit. It is very low key. You may prepare your remarks in advance are welcome to read from them. The Committee will not permit the use of any audio, video, Power Point or slides. We also ask that no member of the nominated nonprofit is present during your presentation as the non-profit should not be engaged in this process.

14. When will the award be announced and presented to the organization?

The award will be announced at the WGC holiday happy hour and Giving Tuesday celebration scheduled for November 30, 2021. The organization will be contacted after the announcement.

15. Will there be any follow up with the organization once the award has been presented?

Yes, WGC will ask the organization to submit a short video sharing what the funds were used for. This will be shared with the membership.

16. Who should I contact if I have additional questions?

The MCA Committee can be reached by email at: wgcmemberschoice@gmail.com.